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Phy SD/HSB

MEMORANDUM FOR: Acting Chief, Physical Security Division
FROM : Chief, Headquarters Security Branch
SUBJECT : Review of Milestone Office Functions & Activities

The following are identified as the functions and activities of the Headquarters Security Branch.

I. Provide twenty-four hour security service for Agency personnel and facilities (Function).

A. Activities

1. Provide Agency personnel with initial advice and guidance on a wide range of problems concerning both security and non-security matters. Serves as a focal point for either solving these problems in the Security Duty Office or as a conduit for getting the employee to the person or office who can assist them.

2. Accepts and evaluates offers of information, inquiries and complaints from Agency and non-Agency personnel, both telephonically and in person. These types of actions are received, evaluated and action taken generally in accordance with established procedures, but in many instances they are handled on an ad hoc basis.

25X1A

4. Reports of security violations in all Agency buildings in the metropolitan area (with the exception of [REDACTED]) are received from the FPOs and preliminary inquiries and reporting conducted.

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5. Takes responsive action regarding the various intrusion and fire alarms and closed circuit TV systems.

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6. Coordinates and distributes information on security matters after hours, including ~~the~~ relaying cables and dispatches to appropriate officials within the Office of Security.

7. ^{As} Appropriate acts as information conduit to FBI, Secret Service, and local police departments relative to arrests, accidents, deaths of personnel, bomb threats, demonstrations, threats on life of President and other governmental officials, etc.

8. Renders support to various component duty officers, including, but not limited to, Medical, Personnel, Logistics, Security, DDO and Ops. Center/DDI.

9. Maintains comprehensive logs and records of all activities and events. This includes preparation of emergency reports for senior Agency and OS officials.

10. Monitors the OS radio net which also serves senior Agency officials including the DCI, DDCI, and DDA. This activity includes operation and control of the OS paging system.

11. Effects minor after-hours repairs of safekeeping equipment.

12. Serves as the after-hours weather watch for the OS and initiates prescribed and ad hoc emergency actions, including timely notification of appropriate officials responsible for action in such emergencies.

13. Maintains phone and radio contact with the various local fire and police authorities who have concurrent jurisdiction over Agency property and officials.

14. Conducts after-hour security checks of senior offices including the D/OS and DCI suites.

15. Conducts after-hours security, safety and guard post inspections in Agency buildings in the metropolitan area.

16. This Office serves as contact point for all Agency personnel. Extension 6161 is provided as the emergency number for all new EODs and their families, for employees on TDY or leave, for the families of personnel in training at outlying sites and etc.

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25X1A 17. Upon direction by designated officials, responsible for carrying out the initial notification relative to the various OS emergency plans. These plans include CIA Emergency Plans, [REDACTED] etc.

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II. Provide a receptionist program to process visitors into Agency facilities (Functions).

A. Activities

1. Process each visitor by completing appropriate documentation, verifying criteria for access, providing appropriate badges, and notifying the office to be visited.

2. Maintain a record of each visitor and appropriate data concening each visit.

3. Provide special arrangements for high-level officials, conference groups [REDACTED]

25X1A

4. Provide directions to Agency buildings, information on bus schedules, issue shuttle bus tickets and request cab service.

5. Maintain a daily count on all badges assigned to visitors and follow up on those badges which are unaccounted for.

6. Maintain updated directories including names, room numbers and telephone extensions of areas which are normally visited in Agency buildings.

7. Maintains an alertness for potential security problems including cranks, unattended briefcases, suspicious packages, etc.

III. Provide maintenance on all safekeeping equipment in the Headquarters and outlying buildings (Functions).

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A. Activities

[REDACTED]

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2. Changes combinations on all safekeeping equipment and electrical and mechanical door locks in the Metropolitan area. In addition to the routine combination changes, effects changes on all safe-containers which are compromised through security violations.

3. Installs locks on all newly constructed secure areas.

4. Provides advisory opinions to the Security Violations Officer whenever there is a possibility of a safe cabinet having been defective rather than improperly secured.

5. Provides after-hours service on major safe problems which cannot be handled by the SDO.

6. Provides service to open key locks when the keys have been lost or forgotten.

7. Maintains liaison with Office of Logistics personnel to ensure that necessary and appropriate modifications are made on inoperable safe cabinets prior to their being returned to service.

8. Maintains liaison with safe equipment manufacturer's representatives in the area in order to keep abreast of the latest trouble-shooting and repair techniques on equipment and to ensure a reliable flow of spare parts.

IV. Provide escort service for uncleared personnel, funds and classified materials (Functions).

A. Activities

1. Serves as escort for the movement of large sums of money and bulk classified materials between various facilities, both inter and intra Agency. Maintains radio contact with the SDO and sounds the alert on any provocations.

2. Provides escort for the protection of the transcriptions of the various proceedings taken when Agency officials attend closed hearings on Capitol Hill.

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3. Provides escort of uncleared working contractor and char force personnel working throughout Agency facilities, on a 24-hour, 7-day a week basis.

V. Maintains a system to collect collateral and fines for the Agency's parking and traffic violators (Function).

A. Activities

1. Receives and processes all traffic and parking tickets issued each day by the Federal Protective Officers. Tickets are maintained according to state and license numbers.

2. Conducts follow-up on all unpaid tickets by having the Commanding Officer of the Headquarters' FPOs contact the local police jurisdictions (via telephone or letter) to establish the identity of the violator, via his license plate number.

3. Contacts the traffic violators, reminds them of their obligation. Requests their cooperation by either paying the collateral or attending court.

4. Collects forfeited collateral fines and prepares necessary forms and receipts.

5. Maintains active files on all pending tickets until each violation has been disposed of. These records are considered to be official court records and the monies collected public fund.

6. Prepares appropriate documentation relative to each incident adjudicated by the U.S. Magistrate. This requires preparing a report to reflect the disposition of each court case as well as the forfeitures and administrative adjustments.

7. Delivers all monies to the court together with written disposition of each case.

8. Provides information and guidance concerning GSA Parking Regulations, collateral fines and court appearances.

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VI. Maintain a badge and credential system for Agency and Agency-associated types of personnel (Functions).

A. Activities

1. Conducts preliminary security indoctrination for all professional and clerical employees, at time of their entrance on duty.
2. Fingerprints all categories of personnel and process their records through Clearance Division to the FBI for appropriate checks.
3. Operates a photographic console to take badges and credential pictures.
4. Operates laminating equipment in preparation of all types of badges. Maintains contact with the manufacturer for repairs and service. This activity includes preparation of passport photographs for VIPs and emergency TDY and PCS cases. This requires special processing.
5. Issues badges and credentials to security approved personnel.
6. Maintains a record of all badge and credential transactions in the CENBAD computer system.
7. Maintains daily liaison with OJCS on all matters concerning CENBAD. This involves trouble-shooting problems in the system, training of personnel in the operation of CENBAD. Follow-up on services which CENBAD has been programmed to provide, establishing requirements for special CENBAD reports to assist OS officials in the management planning and programming and etc.
8. Receives badges and credentials of persons who have terminated their Agency affiliation. All records must be changed to reflect receipt of these items.
9. Controls and issues permanent and temporary CIA contact credentials. Work closely with OTS and CCS on all such documentation.

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10. Maintains liaison with component security and administrative officers throughout the Agency for the purpose of coordinating activities regarding Agency documentation.

VII. Oversee GSA Federal Protective Officers to ensure protection and security for Agency personnel and facilities (Functions).

A. Activities

1. Provides guidance and direction to four Federal Protective Service Zone Commanders, who have protective cognizance over all Agency occupied buildings in the Metropolitan area through verbal and written instructions.

2. Maintains continual liaison with GSA Headquarters officials.


3. Serves as coordinator and overseer on all Federal Protective Service charges, costs, overtime, staffing and manpower matters. Prepares monthly and special reports concerning these matters; coordinates closely with Zone Commanders to ensure that the Agency receives the service for which it has contracted and is being charged.

4. Levies priorities on FPO Zone Commanders to ensure that special coverage and emergency requirements are handled on a timely basis.

5. Conducts periodic pedestrian traffic flow counts as a means of verifying the need for Protective Officer posts.

6. Maintains direct daily contact with Federal Protective Service Zone Commanders on matters of Federal Protective Officer performance, appearance and demeanor. Ensures that directives and instructions are carried out properly. Routes admonishments and commendations of Federal Protective Officers through the Zone Commander.

25X1A


Chief, Headquarters Security Branch

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USE ONLY☐ CONFIDENTIAL☐ SECRET

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

25X1A

FROM:

Policy and Plans Group

EXTENSION

5311

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. OS/PTOS/Physical
Security Division/HSB

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

Under Objective B57104 the Office of Security will review and validate all Office of Security functions, activities...to ensure effectiveness, economy and efficiency. The attached documents represent two milestones under that objective. Milestone 1, the components identified their functions and activities. Milestone 2 was establishment of a format for evaluating these ... activities. It is requested that Physical Security Division/HSB review the attachment and:

- a) Certify that there are no deletions/corrections/additions to be made to the previous listing submitted by your office.
- b) Review the Identification of Activity statement on each evaluation sheet to ensure it fully equals to the comparable activity from your offices listing.
- c) Use the attached format to evaluate each individual activity.

*Could delete
be clip.*

IDENTIFICATION OF ACTIVITY: The Office of Security Component responsible for receiving and processing all traffic and parking tickets issued each day by the Federal Protective Officers.
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ACTIVITY CODE: III, A, (b), 37 COMPONENT: OS/PTOS/Physical Security Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)? 25X1A

Support of U.S. Magistrate in carrying out his functions re traffic violations on U. S. Federal property. Could find no reference to cover this function other than [REDACTED]

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

U.S. Government.

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

ACTIVITY CODE: III, A, (b), 38 COMPONENT: OS/PTOS/Physical Security
Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?
Support of U.S. Magistrate in carrying out his functions re traffic violations on U.S. Federal property. Could find no reference to cover this function other than [REDACTED] 25X1A

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

U.S. Government

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for collecting reported collateral fines and prepares necessary forms and receipts.
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ACTIVITY CODE: III, A, (b), 39 COMPONENT: OS/PTOS/Physical Security Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

Support of U.S. Magistrate in carrying out his functions re traffic violations on U.S. Federal property. Could find no reference to cover this function other than [REDACTED] 25X1A

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

U.S. Government.

Do you feel the activity is still necessary? Yes X No

Do(es) the beneficiary(ies) feel it is still necessary? Yes X No

Can the activity be done more efficiently or less costly? Yes No X

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X

If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY:

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The Office is responsible for maintaining active files on all pending tickets until each violation has been redeemed (These records are considered to be official court records and the monies collected public fund.)

ACTIVITY CODE: III, A, (b), 40

COMPONENT: OS/PTOS/Physical Security

Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

Support of U.S. Magistrate in carrying out his functions re traffic violations on U.S. Federal property. Could find no reference to cover this function other than [REDACTED]

Is (are) the reference(s) still in force? Yes X No 25X1A
Who is (are) the beneficiary(ies) of this activity?

U.S. Government.

Do you feel the activity is still necessary? Yes X No 25X1A
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No 25X1A
Can the activity be done more efficiently or less costly? Yes 25X1A No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes 25X1A No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes 25X1A No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes 25X1A No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes 25X1A No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes 25X1A No X If so, what?

IDENTIFICATION OF ACTIVITY:

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The OS component responsible for preparing appropriate documentation relative to each incident adjudicated by the U. S. Magistrate.

ACTIVITY CODE: III, A, (b), 41

COMPONENT: OS/PTOS/Physical Security

EVALUATION:

Division/HSB

DATE:

What is (are) our reference(s) for this activity? Date(s)?

Support of U.S. Magistrate in carrying out his functions re traffic violations on U.S. Federal property. Could find no reference to cover this function other than [REDACTED]

Is (are) the reference(s) still in force? Yes X No 25X1A

Who is (are) the beneficiary(ies) of this activity?

U.S. Government.

Do you feel the activity is still necessary? Yes X No

Do(es) the beneficiary(ies) feel it is still necessary? Yes X No

Can the activity be done more efficiently or less costly? Yes No X

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X

If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X

If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

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IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
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for delivering all monies to the court
together with written disposition of each case

ACTIVITY CODE: III, A, (b), 42 COMPONENT: OS/PTOS/Physical Security
Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

Support of U.S. Magistrate in carrying out his functions re traffic violations on U.S. Federal property. Could find no reference to cover this function other than [REDACTED]
Is (are) the reference(s) still in force? Yes X No 25X1A
Who is (are) the beneficiary(ies) of this activity?

U.S. Government.

Do you feel the activity is still necessary? Yes X No _____
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No _____
Can the activity be done more efficiently or less costly? Yes _____ No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes _____ No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes _____ No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes _____ No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes _____ No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes _____ No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for providing information and guidance concerning GSA Parking Regulations, collateral fines and court appearances.

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ACTIVITY CODE: III, A, (b), 43 COMPONENT: OS/PTOS/Physical Security Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

Support of U.S. Magistrate in carrying out his functions re traffic violations on U.S. Federal property. Could find no reference to cover this function other than [REDACTED]

Is (are) the reference(s) still in force? Yes X No 25X1A

Who is (are) the beneficiary(ies) of this activity?

U.S. Government.

Do you feel the activity is still necessary? Yes X No

Do(es) the beneficiary(ies) feel it is still necessary? Yes X No

Can the activity be done more efficiently or less costly? Yes No X

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X

If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X

If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

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IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
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on security matters after hours, including
relaying cables and dispatches to appropriate
officials within the Office of Security.

ACTIVITY CODE: III, A, (b), 7

COMPONENT: OS/PTOS/Physical Security
Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Agency as whole.

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No X If so, what?


IDENTIFICATION OF ACTIVITY: The Office of Security component that
renders support to various component
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duty officers, including, but not limited to,
Medical, Personnel, Logistics, Security,
DDO and OPS. Center/DDI.

ACTIVITY CODE: III, A, (b), 9 COMPONENT: OS/PTOS/Physical Security
Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

 25X1A

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Agency as whole.

Do you feel the activity is still necessary? Yes X No

Do(es) the beneficiary(ies) feel it is still necessary? Yes X No

Can the activity be done more efficiently or less costly? Yes No X

If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No X

If so, where and why?

Can another component do the activity more efficiently? Less costly?

More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No X If so, what?

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personnel. Extension 6161 is provided
as the emergency number for all new EODs
and their families, for employees on TDY
or leave, for the families of personnel
in training at outlying sites and etc.

ACTIVITY CODE: III, A, (b), 17 COMPONENT: OS/PTOS/Physical Security
Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Is (are) the reference(s) still in force? Yes x No

Who is (are) the beneficiary(ies) of this activity?

Agency as whole

Do you feel the activity is still necessary? Yes x No

Do(es) the beneficiary(ies) feel it is still necessary? Yes x No

Can the activity be done more efficiently or less costly? Yes No x

If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No x

If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No x If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No x If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No x
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No x If so, what?

ACTIVITY CODE: III, A, (b), 1 COMPONENT: OS/PTOS/Physical Security Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?
National Sec. Act of 1947, as amended, Sect. 102(3);
25X1A Federal Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes X No _____
Who is (are) the beneficiary(ies) of this activity?

Agency as a whole.

Do you feel the activity is still necessary? Yes X No _____
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No _____
Can the activity be done more efficiently or less costly? Yes _____ No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes _____ No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes _____ No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes _____ No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes _____ No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes _____ No X If so, what?

IDENTIFICATION OF ACTIVITY:

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Office of Security Component responsible for maintaining an alertness for potential security problems including cranks, unattended briefcases, suspicious packages, etc.

ACTIVITY CODE: III, A, (b), 24

COMPONENT: OS/PTOS/Physical Security

EVALUATION:

Division/HSB

DATE:

What is (are) our reference(s) for this activity? Date(s)?
 25X1A National Sec. Act of 1947, as amended, Sect. 102(3): Federal
 Property and Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes ☒ No ☐

Who is (are) the beneficiary(ies) of this activity?

Agency as a whole.

Do you feel the activity is still necessary? Yes ☒ No ☐

Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐

Can the activity be done more efficiently or less costly? Yes ☐ No ☒

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ☐ No ☒

If so, where and why?

Can another component do the activity more efficiently? Less costly?
 More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ☐ No ☒

If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ☐ No ☒ If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component that
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maintains a daily count on all badges
assigned to visitors and initiates action
on unaccounted for badges.

ACTIVITY CODE: III, A, (b), 22 COMPONENT: OS/PTOS/Physical Security
Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?
National Sec. Act of 1947, as amended, Sect. 102(3); Federal
25X1A Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Agency as a whole.

Do you feel the activity is still necessary? Yes X No

Do(es) the beneficiary(ies) feel it is still necessary? Yes X No

Can the activity be done more efficiently or less costly? Yes No X

If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No X

If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY:

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

The OS component that provides Agency personnel with directions to Agency buildings, issues shuttle bus tickets, requests cab service and provides information on bus schedules.

ACTIVITY CODE: III, A, (b), 21 COMPONENT: OS/PTOS/Physical Security

EVALUATION:

Division/HSB

DATE:

What is (are) our reference(s) for this activity? Date(s)?
 25X1A National Sec. Act of 1947, as amended, Sect. 102(3);
 Federal Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes X No _____
 Who is (are) the beneficiary(ies) of this activity?

Agency as a whole.

Do you feel the activity is still necessary? Yes X No _____
 Do(es) the beneficiary(ies) feel it is still necessary? Yes X No _____
 Can the activity be done more efficiently or less costly? Yes _____ No X
 If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes _____ No X
 If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes _____ No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes _____ No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes _____ No X
 If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes _____ No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component that provides support for high-level officials, conference groups and foreign nationals visiting Agency facilities.

ACTIVITY CODE: III, A, (b), 20 COMPONENT: OS/PTOS/Physical Security Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A National Sec. Act of 1947, as amended, Sect. 102(3);
Federal Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Agency as a whole.

Do you feel the activity is still necessary? Yes X No

Do(es) the beneficiary(ies) feel it is still necessary? Yes X No

Can the activity be done more efficiently or less costly? Yes No X

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X

If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0 on
Agency facility.

ACTIVITY CODE: III, A, (b), 19 COMPONENT: OS/PTOS/Physical Security
Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A National Sec. Act of 1947, as amended, Sect. 102(3);
Federal Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes ☒ No ☐

Who is (are) the beneficiary(ies) of this activity?

Agency as a whole.

Do you feel the activity is still necessary? Yes ☒ No ☐

Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐

Can the activity be done more efficiently or less costly? Yes ☐ No ☒

If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes ☐ No ☒

If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes ☐ No ☒
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes ☐ No ☒ If so, what?

IDENTIFICATION OF ACTIVITY:

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

The Office of Security, upon direction by designated officials, is responsible for carrying out the initial notification relative to the various OS emergency plans. These plans include CIA Emergency Plans, [REDACTED] etc.

25X1A

25X1A

ACTIVITY CODE: III, A, (b), 18

COMPONENT: OS/PTOS/Physical Security

Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A National Sec. Act of 1947, as amended, Sect. 102(3);
Federal Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes ☒ No ☐

Who is (are) the beneficiary(ies) of this activity?

Agency as a whole.

Do you feel the activity is still necessary? Yes ☒ No ☐

Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐

Can the activity be done more efficiently or less costly? Yes ☐ No ☒

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ☐ No ☒

If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ☐ No ☒

If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ☐ No ☒ If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security Component responsible for providing Agency personnel with initial advice and guidance on a wide range of problems concerning both security and non security matters.

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

ACTIVITY CODE: III, A, (b), 2 COMPONENT: OS/PTOS/Physical Security

EVALUATION: Division/HSB

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A National Sec. Act of 1947, as amended, Sect. 102(3);
Federal Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Agency as a whole.

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0
information, inquiries and complaints from
Agency and non-Agency personnel, both
telephonically and in person.

ACTIVITY CODE: III, A, (b), 3 COMPONENT: OS/PTOS/Physical Security
Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A National Sec. Act of 1947, as amended, Sect. 102(3); Federal
Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes X No

Do(es) the beneficiary(ies) feel it is still necessary? Yes X No

Can the activity be done more efficiently or less costly? Yes No X

If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No X

If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component that maintains comprehensive knowledge of all activities and events concerning the Headquarters Building and sub-building complexes.

ACTIVITY CODE: III, A, (b), 10 COMPONENT: OS/PTOS/Physical Security Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?
National Sec. Act of 1947, as amended, Sect. 102(3); Federal
25X1A Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY:

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

The Office of Security component responsible for monitoring the Office of Security radio net which also serves senior Agency officials including the DCI, DDCI, and DDA. (This activity includes operation and control of the Office of Security paging system.)

ACTIVITY CODE: III, A, (b), 11

COMPONENT: OS/PTOS/Physical Security

Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?
 25X1A National Sec. Act of 1947, as amended, Sect. 102(3); Federal
 Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes X No

Do(es) the beneficiary(ies) feel it is still necessary? Yes X No

Can the activity be done more efficiently or less costly? Yes No X

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X

If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
 If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for reference to the Office of Security Affairs of safekeeping equipment.
Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

ACTIVITY CODE: III, A, (b), 12 COMPONENT: OS/PTOS/Physical Security Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?
National Sec. Act of 1947, as amended, Sect. 102(3); Federal
25X1A Property & Administration Services Act of 1949, as amended:
[REDACTED]

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Agency as a whole.

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY:

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

The Office of Security that serves as the after-hours weather watch for the Office of Security and initiates prescribed and ad hoc emergency actions, including timely notification of appropriate officials responsible for action in such emergencies.

ACTIVITY CODE: III, A, (b), 13 COMPONENT: OS/PTOS/Physical Security

EVALUATION:

Division/HSB

DATE:

What is (are) our reference(s) for this activity? Date(s)?
 25X1A National Sec. Act of 1947, as amended, Sect. 102(3); Federal
 Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes X No
 Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes X No
 Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
 Can the activity be done more efficiently or less costly? Yes No X
 If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
 If so, where and why?

Can another component do the activity more efficiently? Less costly?
 More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
 If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY:

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

Office of Security Component responsible for maintaining phone and radio contact with the various local fire and police authorities who have concurrent jurisdiction over Agency property and officials.

ACTIVITY CODE: III, A, (b), 14 COMPONENT: OS/PTOS/Physical Security Division/HSB

EVALUATION:DATE:

What is (are) our reference(s) for this activity? Date(s)?
National Sec. Act of 1947, as amended Sect. 102(3); Federal
25X1A Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes X No _____
Who is (are) the beneficiary(ies) of this activity?

Agency as a whole.

Do you feel the activity is still necessary? Yes X No _____
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No _____
Can the activity be done more efficiently or less costly? Yes _____ No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes _____ No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes _____ No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes _____ No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes _____ No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes _____ No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for providing guidance and direction to four Federal Protective Service Zone Commanders, who have protective cognizance over all Agency occupied buildings in the Metropolitan area.

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

ACTIVITY CODE: III, A, (b), 56

COMPONENT: OS/PTOS/Physical Security

Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?
National Sec. Act of 1947, as amended, Sect. 102(3), Federal
25X1A Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes ☒ No ☐

Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes ☒ No ☐

Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐

Can the activity be done more efficiently or less costly? Yes ☐ No ☒

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ☐ No ☒

If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ☐ No ☒ If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ☐ No ☒ If so, what?

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
for maintaining continual liaison with GSA

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

ACTIVITY CODE: III, A, (b), ⁵⁷

COMPONENT: OS/PTOS/Physical Security

Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?
National Sec. Act of 1947, as amended, Sect. .02(3), Federal
25X1A Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes ☒ No ☐
Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes ☒ No ☐
Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐
Can the activity be done more efficiently or less costly? Yes ☐ No ☒
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes ☐ No ☒
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes ☐ No ☒
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes ☐ No ☒ If so, what?

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for serving as coordinator and overseer on all
Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0
staffing and manpower matters.

ACTIVITY CODE: III, A, (b), 58 COMPONENT: OS/PTOS/Physical Security
Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?
National Sec. Act of 1947, as amended, Sect. 102(3), Federal
25X1A Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for conducting periodic pedestrian traffic flow counts
Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0
Officer posts.

ACTIVITY CODE: III, A, (b), 59

COMPONENT: OS/PTOS/Physical Security

Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?
25X1A National Sec. Act of 1947, as amended, Sect. 102(3), Federal
Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes ☒ No ☐
Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes ☒ No ☐
Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐
Can the activity be done more efficiently or less costly? Yes ☐ No ☒
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes ☐ No ☒
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes ☐ No ☒
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes ☐ No ☒ If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for taking responsive action regarding the various intrusion and fire alarms and closed circuit TV systems.

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

ACTIVITY CODE: III, A, (b), 6 COMPONENT: OS/PTOS/Physical Security Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?
25X1A National Sec. Act of 1947, as amended, Sect. 102(3), Federal Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes ☒ No ☐
Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes ☒ No ☐
Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐
Can the activity be done more efficiently or less costly? Yes ☐ No ☒
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ☐ No ☒
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ☐ No ☒
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ☐ No ☒ If so, what?

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

IDENTIFICATION OF ACTIVITY: The Office of Security is responsible for maintaining updated directories including names, room numbers and telephone extensions of areas which are normally visited in Agency buildings.

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

ACTIVITY CODE: III, A, (b), 23 COMPONENT: OS/PTOS/Physical Security
Division/HSB
EVALUATION: DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A National Sec. Act of 1947, as amended, Sect. 102(3), Federal Property & Administration Services Act of 1949, as amended;

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for conducting the activity in the Service and local police departments as appropriate concerning arrests, demonstrations threats on life of President, ect.

ACTIVITY CODE: III, A, (b), 8 COMPONENT: OS/PTOS/Physical Security Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

25X1A

ACTIVITY CODE: III, A, (b), 4 COMPONENT: OS/PTOS/Physical Security
Division/HSB
EVALUATION: DATE:

What is (are) our reference(s) for this activity? Date(s)?

[REDACTED] 25X1A

Is (are) the reference(s) still in force? Yes X No _____
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No _____
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No _____
Can the activity be done more efficiently or less costly? Yes _____ No X
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes X and No X
If so, where and why?

This activity more or less belongs to Central Cover but they do
not have the means or capability to perform the duty so it probably
should remain as is.
Can another component do the activity more efficiently? Less costly?
More properly? Yes _____ No _____ If so, which component and why?

?

Does the activity include anything questionable in the light of
Watergate? Yes _____ No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes _____ No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes _____ No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0
serving as escort for the movement of
large sums of money and bulk classified
materials between various facilities, both
inter and intra Agency. (Maintains radio
contact with the SDO and sounds the alert on
any provocations.)

ACTIVITY CODE: III, A, (b), 34 COMPONENT: OS/PTOS/Physical Security

EVALUATION:

Division/HSB

DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

National Sec. Act of 1947, as amended, Sect. 102(3); [REDACTED]

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Agency as a whole.

Do you feel the activity is still necessary? Yes X No

Do(es) the beneficiary(ies) feel it is still necessary? Yes X No

Can the activity be done more efficiently or less costly? Yes No X

If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No X

If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No X

If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for providing escort for the protection of the transcriptions of the various proceedings taken when Agency officials attend closed hearings on Capitol Hill.

ACTIVITY CODE: III, A, (b), 35 COMPONENT: OS/PTOS/Physical Security Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A National Security Act of 1947, as amended, Sect. 102(3);
[REDACTED]

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Agency as a whole.

Do you feel the activity is still necessary? Yes X No

Do(es) the beneficiary(ies) feel it is still necessary? Yes X No

Can the activity be done more efficiently or less costly? Yes No X

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X

If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY:

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

The Office is responsible for conducting after-hour security checks of senior offices including the D/OS and DCI suites.

ACTIVITY CODE: III, A, (b), 15 COMPONENT: OS/PTOS/Physical Security

EVALUATION:

Division/HSB

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes X and No X
If so, where and why?

This activity is a drain on the time of the SDO but there is no other component to which the responsibility can be transferred.

Can another component do the activity more efficiently? Less costly? More properly? Yes X No If so, which component and why?

The office responsible could do this function more efficiently but because of the high levels involved believe their function must stay in the SDO.

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component that is
Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0
and conducts preliminary inquiries and reports on the violation.

ACTIVITY CODE: III, A, (b), 5 COMPONENT: OS/PTOS/Physical Security
Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Is (are) the reference(s) still in force? Yes _____ No _____

Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes X No _____

Do(es) the beneficiary(ies) feel it is still necessary? Yes X No _____

Can the activity be done more efficiently or less costly? Yes _____ No X

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes _____ No X

If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes _____ No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes _____ No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes _____ No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes _____ No X If so, what?

IDENTIFICATION OF ACTIVITY:

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

The Office of Security is responsible for conducting after-hours security, safety and guard post inspections in Agency buildings in the metropolitan area.

ACTIVITY CODE: III, A, (b), 16

COMPONENT: OS/PTOS/Physical Security

Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component which provides routine and emergency repairs and replacement of parts on safekeeping equipment in Agency facilities in the Metropolitan area, including overt and

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25X1A

ACTIVITY CODE: III, A, (b), 25 COMPONENT: OS/PTOS/Physical Security Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Is (are) the reference(s) still in force? Yes _____ No _____
Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes X No _____
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No _____
Can the activity be done more efficiently or less costly? Yes _____ No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes _____ No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes _____ No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes _____ No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes _____ No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes _____ No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0
for determining when a piece of safekeeping
equipment should be surplused.

ACTIVITY CODE: III, A, (b), 26 COMPONENT: OS/PTOS/Physical Security
Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

 25X1A

Is (are) the reference(s) still in force? Yes x No

Who is (are) the beneficiary(ies) of this activity?

Agency as a whole.

Do you feel the activity is still necessary? Yes x No

Do(es) the beneficiary(ies) feel it is still necessary? Yes x No

Can the activity be done more efficiently or less costly? Yes No x

If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No x

If so, where and why?

Can another component do the activity more efficiently? Less costly?

More properly? Yes No x If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No x If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No x

If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No x If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for changing combinations on all safekeeping equipment and electrical and mechanical door locks in the Metropolitan area.
Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

ACTIVITY CODE: III, A, (b), 27 COMPONENT: OS/PTOS/Physical Security Division/HSB

EVALUATION:

DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0 constructed
secure areas.

ACTIVITY CODE: III, A, (b), 28 COMPONENT: OS/PTOS/Physical Security
Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Is (are) the reference(s) still in force? Yes x No

Who is (are) the beneficiary(ies) of this activity?

The Agency as a whole

Do you feel the activity is still necessary? Yes x No

Do(es) the beneficiary(ies) feel it is still necessary? Yes x No

Can the activity be done more efficiently or less costly? Yes No x

If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No x

If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No x If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No x If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No x
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No x If so, what?

IDENTIFICATION OF ACTIVITY:

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

that
The Office of Security provides advisory opinions to the Security Violations Officer whenever there is a possibility of a safe cabinet having been defective rather than improperly secured.

ACTIVITY CODE: III, A, (b), 29

COMPONENT: OS/PTOS/Physical Security

Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes X No

Do(es) the beneficiary(ies) feel it is still necessary? Yes X No

Can the activity be done more efficiently or less costly? Yes No X

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X

If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for providing after-hours service on major safe problems which cannot be handled by the SDO.

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ACTIVITY CODE: III, A, (b), 30 COMPONENT: OS/PTOS/Physical Security Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

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IDENTIFICATION OF ACTIVITY: The Office of Security component responsible
Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0
when the keys have been lost or forgotten.

ACTIVITY CODE: III, A, (b), 31 COMPONENT: OS/PTOS/Physical Security
Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes X No

Do(es) the beneficiary(ies) feel it is still necessary? Yes X No

Can the activity be done more efficiently or less costly? Yes No X

If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No X

If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for maintaining liaison with Office of Logistics personnel to ensure appropriate modifications are made on inoperable safe cabinets prior to their being returned to service.

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ACTIVITY CODE: III, A, (b), 32 COMPONENT: OS/PTOS/Physical Security Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes X No

Do(es) the beneficiary(ies) feel it is still necessary? Yes X No

Can the activity be done more efficiently or less costly? Yes No X

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X

If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

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IDENTIFICATION OF ACTIVITY:

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

OS/PTOS/Physical Security Component responsible for maintaining liaison with safe equipment manufacturer's representatives in the area in order to keep abreast of the latest trouble-shooting and repair techniques on equipment and to ensure a reliable flow of spare parts....

ACTIVITY CODE: III, A, (b), 33 COMPONENT: OS/PTOS/Physical Security

EVALUATION:

Division/HSB

DATE:

What is (are) our reference(s) for this activity? Date(s)?

[REDACTED]

25X1A

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for conducting preliminary security indoctrination for all professional and clerical employees at time of their entrance on duty.

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ACTIVITY CODE: III, A, (b), 44

COMPONENT: OS/PTOS/Physical Security

Division/HSB

EVALUATION:

DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

National Security Act of 1947, as amended, Sect 102(3);

25X1A

Is (are) the reference(s) still in force? Yes ☒ No ☐

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes ☒ No ☐
Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐
Can the activity be done more efficiently or less costly? Yes ☐ No ☒
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ☐ No ☒
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ☐ No ☒
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ☐ No ☒ If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for
fingerprints on all categories of personnel
Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0
and processed the information and
Division to the FBI for appropriate checks.

ACTIVITY CODE: III, A, (b), 45

COMPONENT: OS/PTOS/Physical Security
Division/HSB

EVALUATION:

DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

National Security Act of 1947, as amended, Sect. 102(3); [REDACTED]
[REDACTED]

25X1A

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes No X
Can the activity be done more efficiently or less costly? Yes No
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for operating a photographic console to take badges

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ACTIVITY CODE: III, A, (b), 46

COMPONENT: OS/PTOS/Physical Security
Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

National Security Act of 1947, as amended, Sect 102(3);

25X1A

25X1A

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes x No X

Do(es) the beneficiary(ies) feel it is still necessary? Yes No

Can the activity be done more efficiently or less costly? Yes No X

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X

If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

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IDENTIFICATION OF ACTIVITY:

The Office of Security component responsible for
maintaining laminating equipment in preparation
of all types of badges.

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ACTIVITY CODE: III, A, (b), 47

COMPONENT: OS/PTOS/Physical Security
Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)? 25X1A

National Security Act of 1947, as amended, Sect 102(3); [REDACTED]

25X1A

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No

Do(es) the beneficiary(ies) feel it is still necessary? Yes X No

Can the activity be done more efficiently or less costly? Yes No X

If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes No X

If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes No X If so, what?

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IDENTIFICATION OF ACTIVITY:

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

The Office of Security component responsible for
 TDY and PCS cases.

ACTIVITY CODE: III, A, (b), 48

COMPONENT: OS/PTOS/Physical Security

Division/HSB

EVALUATION:

DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

National Security Act of 1947, as amended, Sect 102(3);

25X1A

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
 Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
 Can the activity be done more efficiently or less costly? Yes No X
 If so, how?

Do you feel that responsibility for the activity should be transferred
 to another OS component or to another Office? Yes No X
 If so, where and why?

Can another component do the activity more efficiently? Less costly?
 More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of
 Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without
 significant effect on overall Agency security? Yes No X
 If so, how?

Is there any activity not now being pursued by OS that you feel is more
 important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY:

Approved For Release 2000/09/03 : CIA-RDP83B00823R000700020036-0

The Office of Security component responsible for issuing badges and credentials to security approved personnel.

ACTIVITY CODE: III, A, (b), 49

COMPONENT: OS/PTOS/Physical Security

Division/HSB

EVALUATION:

DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

National Security Act of 1947, as amended, Sect 102(3)

25X1A

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for maintaining a record of all badge and credential
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ACTIVITY CODE: III, A, (b), 50

COMPONENT: OS/PTOS/Physical Security

Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)? 25X1A
National Security Act of 1947, as amended, Sect 102(3) [REDACTED]
[REDACTED] 25X1A

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for maintaining daily liaison with OJCS on all matters

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ACTIVITY CODE: III, A, (b), 51

COMPONENT: OS/PTOS/Physical Security

Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s) 25X1A
National Security Act of 1947, as amended, Sect 102(3); [REDACTED]

25X1A

Is (are) the reference(s) still in force? Yes ☒ No ☐
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes ☒ No ☐
Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐
Can the activity be done more efficiently or less costly? Yes ☐ No ☒
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS^W component or to another Office? Yes ☐ No ☒
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ☐ No ☒
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ☐ No ☒ If so, what?

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IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for establishing requirements for special CENRAD reports
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assist Office of Security officials in management planning and programming.

ACTIVITY CODE: III, A, (b), 52 COMPONENT: OS/PTOS/Physical Security Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)? 25X1A

National Security Act of 1947, as amended, Sect 102(3); [REDACTED]

25X1A

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for
retrieving badges and credentials of persons who
changing records to reflect receipt of these items.

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ACTIVITY CODE: III, A, (b), 53

COMPONENT: OS/PTOS/Physical Security

Division/HSB

EVALUATION:

DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?
National Security Act of 1947, as amended, Sect 102 (3); [REDACTED]
(2) (d) 25X1A

Is (are) the reference(s) still in force? Yes X No _____
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No _____
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No _____
Can the activity be done more efficiently or less costly? Yes _____ No X
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes _____ No X
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes _____ No X If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes _____ No X If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes _____ No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes _____ No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for controlling and issues permanent and temporary

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ACTIVITY CODE: III, A, (b), 54

COMPONENT: OS/PTOS/Physical Security

Division/HSB

EVALUATION:

DATE:

25X1A

What is (are) our reference(s) for this activity? Date(s)?

National Security Act of 1947, as amended, Sect 102(3); [REDACTED]

25X1A

Is (are) the reference(s) still in force? Yes X No

Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

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IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for maintaining liaison with component security and
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for the purpose of coordinating activities regarding Agency documentation.

ACTIVITY CODE: III, A, (b), 55 COMPONENT: OS/PTOS/Physical Security
Division/HSR

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)? 25X1A
National Security Act of 1947, as amended, Sect 102(3); [REDACTED]

25X1A

Is (are) the reference(s) still in force? Yes X No
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No
Can the activity be done more efficiently or less costly? Yes No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security Component responsible for providing escort of uncleared working contractor and char force personnel working throughout Agency facilities, on a 24-hour, 7-day a week basis.

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ACTIVITY CODE: III, A, (b), 36

COMPONENT: OS/PTOS/Physical Security Division/HSB

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)? 25X1A
National Security Act of 1947, as amended, Sect 102(3); [REDACTED]
[REDACTED] 25X1A

Is (are) the reference(s) still in force? Yes X No _____
Who is (are) the beneficiary(ies) of this activity?

Do you feel the activity is still necessary? Yes X No _____
Do(es) the beneficiary(ies) feel it is still necessary? Yes X No _____
Can the activity be done more efficiently or less costly? Yes _____ No X
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes _____ No X
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes _____ No X If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes _____ No X If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes _____ No X
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes _____ No X If so, what?

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